



School Prospectus

U-Dise Code: 20042102902



Bon Secours School

Co-Education English Medium School

Ph. No.: 6201568357, 8002757474



Welcome to Bon Secours School

As a Principal of the School, I am delighted to have this opportunity to welcome you.



Message from the Principal.....

Welcome to Bon's family.....

It is wisely said that "Education is a shared commitment between dedicated teachers, motivated students & enthusiastic parents with high expectations"

Today the role of a school is not only to pursue academic excellence but also to motivate and empower its students to be lifelong learners, critical thinkers and productive members of an ever changing global society. The pandemic period has taught us to overcome any crisis with new ways and means which are also very beneficial for all of us to face the various challenges coming in our way. As a result there is a paradigm shift in the teaching learning process. BON SECOURS SCHOOL at Matukdwar which runs and managed by the Franciscan Sisters of Our Lady of Bon Secours is a symbol of progressive & quality education. Our teachers not only provide guidance but also create an environment which facilitates self learning and growth.

I extend my hearty wishes to all the teachers, students and parents to work together as one family to achieve our motto 'WISDOM THROUGH KNOWLEDGE' in this academic session.

SR. RAHESHNI FBS

PRINCIPAL





OBJECTIVE

1. To inculcate in students the sense of unity in diversity and national integrity.
2. To develop healthy thoughts and high standards of moral values, honesty sincerity and faithfulness.
3. To train the students to be thinkers and not mere reflectors of others' thoughts.
4. To build character akin to that of the Creator.
5. To promote loving service rather than selfish ambition.
6. To ensure maximum development of each individual's potential and to embrace all that is true, good and beautiful.
7. To prepare the students for leadership in the intellectual, civic and moral life of the country, so that they may be worthy citizens of the society.

INTRODUCTION

Bon secours school was instituted by the Franciscan sisters of Our Lady of Bon Secours, a religious congregation dedicated to uplift the downtrodden. Ever since its inception, it has been a beacon guiding and promoting the educational interests of the poor and the downtrodden.

The congregation has grown in strength day by day and now functions with 800 dedicated nuns working in the field of education, orphan care, medical care, social work and women empowerment. We have been imparting education to all people irrespective of the caste, religion and creed. Many Primary, Middle, Secondary, Training Educational Institutions and number of Orphanages testify to our commitment to this noble cause.

Bon Secours School, Matukdwar, Hazaribag is a Christian minority institution. The medium of instruction is English. It conducts classes from I to VIII. This will be gradually upgraded up to Senior Secondary level. Though it is a Christian minority school, it caters to all irrespective of caste, creed or linguistic groups.

VISION

To provide an enabling environment and variety of opportunities for self- discovery and self-expression to develop pupil's intellect, talents, abilities, skills to the full and the gradual flowering integral growth and development in all areas of life such as physical, psychological, intellectual, moral, social and spiritual.



SCHOOL REGULATIONS

Admission

1. The principal reserves the right to refuse admission without furnishing reasons.
2. We ordinarily admit students at the beginning of the academic year. No admission is made until the child passes the entrance test in Languages, Mathematics and Science.
3. Formal admission is complete only after the Application Form has been considered by the Principal. The parent is informed of his / her decision and an Admission Card, signed by the principal, will be issued. The paying of the prescribed admission fee does not in itself satisfy the conditions for admission.
4. At the time of admission, the student will pay the fees as fixed by the management committee.
5. Progress report of the child indicating his / her academic performance and participation in co-curricular activities from the school last attended to be submitted along with T.C
6. Transfer certificate should be countersigned by the education officer of the place.
7. Students leaving the school without giving proper reason will not be re-admitted.

Withdrawal

1. Before withdrawing a student from the school a calendar month's notice in writing has to be given by the parent/ guardian.
2. The application for the withdrawal of Students must

be accompanied by the receipt of the payment of two installments of fees till 31st July. After 31st July, full year's fee will have to be realized.

3. The management, acting through the Principal reserves the right of resigning the change of any pupil who is deemed unsatisfactory. In such cases, the principal is not bound to give any reason.
4. The School Management acting through the principal will request for the withdrawal of a pupil who fails for two consecutive years in the same class.
5. Duplicate copies of Transfer Certificate, ordinarily are not issued. In special cases, such certificate may be issued after verification, on payment of Rs.100/-

UNIFORM

All the children should come to the school in full uniform. Uniform is compulsory on all school days except on birthday of the pupil.

ATTENDANCE

Attendance on the re-opening day after vacation is compulsory. Serious note will be taken of the violation of this rule. Saturday is a regular School Day. Absence on Saturday will be considered a serious instance of indiscipline.



THE GENERAL SCENARIO

Teaching at Bon Secours School encourages pupils to study independently, learn at their own pace and to think for themselves.

NOTE

- Students must have a clean handkerchief. Shoes must be polished every day. Wearing of bindi, ornaments, fancy clips, bangles & mehendi are prohibited.
- Nails must be short and clean. Use of nail enamel is prohibited.
- Only simple and small ear rings may be worn. Students and parents will be responsible for any loss.
- Wearing of wrist watch is prohibited except during half yearly and annual examinations.
- Students are not allowed to bring mobile phones in the school premises.

GROOMING

- Students should be encouraged to take pride in their grooming and personal appearance.
- Hair should be neat, clean, well brushed and well combed. Extremes of hair cut or styling / colouring are not appropriate and should not be worn by either boys or girls. BON SECOURS students are expected to:
 - i. Respect all the teachers.
 - ii. Avoid throwing paper, stones, etc. anywhere in or around the school premises, except in bins, provided for the purpose.
 - iii. Observe all rules of good conduct.
 - iv. Avoid plucking flowers, destroying plants.
 - v. Avoid spitting in inappropriate places.

ACTIVITIES

Education is not merely literacy. It is the all round development of a child. A child needs to be exposed to various activities to explore and develop the hidden talents in him / her. To achieve these aims and objectives, the school organizes various co-curricular activities.

FOR PARENTS / GUARDIANS

1. Parents should check the school diary regularly and sign any reports recorded by the teacher.
2. Parents shall not go to the class rooms during the school hours. In case of any necessity, they shall contact the school office.
3. The Parents should leave the school campus during the morning Assembly.
4. The parents who want to meet the teachers, are requested to meet them after the school hours in their respective classes.
5. When school is in session, no one must visit the teachers / staff room except with the permission of the Principal / Vice-Principal.
6. After each examination, parents will be invited to meet the class teacher and the Principal. Notice will be given intimating the date and time.
7. Parents are strictly advised to refrain from soliciting Private Tutions from the teaching staff of this school, as this might give way to nepotism and favoritism which in the long run prove to be disastrous for the children.

The principal reserves the right to take disciplinary action against any student for taking private tuition from any teacher of this school.

8. Parents and guardians are requested to enforce regularity and discipline and see that their children prepare the lessons and do their home tasks.
9. It is impossible to educate a child without the co-operation of the parents. The child is the product of both HOME & SCHOOL.
10. Parents are requested to co-operate with the school authorities in re-enforcing the educational values of neatness, politeness and courtesy both at home and in the school.
11. It is impossible to educate the child without good example and co-operation of the parents / guardians with the principal and staff. A parent / guardian should respect the Principal and the staff at all time. Parents/Guardian shall not criticize the Principal / the staff in front of the students. It does more harm to your children than the staff.
12. Any complaints with regard to educational matters or any suggestions for the improvement shall be made to the Principal in person or in writing.
13. When a student is proposed to be admitted the parents / guardians on scrutiny should be satisfied with the environment, educational atmosphere of the school, what the school can give to their ward etc. Even after admission the parents have the right to withdraw their child if they are not satisfied with the environment of the school or education imparted to the child. On the other hand the parents / guardians can be asked to withdraw the child from the school if the parent / child is involved in activities detrimental to the interest of the school.
14. The school raises its funds for day to day expenses

from the parents / guardians on different heads. The school fee may be enhanced from time to time depending on the financial requirement of the school.

The parent / guardian should be willing to pay the fees decided by the management of the school from time to time.

15. The parent / guardian can withdraw his / her ward from the school in case it is not possible to pay the school fees.

EXAMINATION

The ability of a child will be tested during the academic year by periodic tests / examinations. There will be regular examinations / assessments.

Pupils absent from examination for any reason are not re-examined and those absent from an examination will be considered as having failed.

Results declared at the end of the year are final in all cases and will not be reconsidered. Promotion will not be given ONLY on the basis of final examination. Promotion cannot be claimed as a matter of right. The decision of Principal with regard to the promotion is final. Promotion to the next higher class depends on the student's performance throughout the year. All examinations, class tests (oral and written), co-curricular activities and conduct will be taken into consideration at the time of promotion. Minimum attendance of 80% of the total number of working days will be required for a child to be promoted.

A student caught using any unfair means during the examination will be suspended from the rest of the examination and he / she may be detained or dismissed.

Serious action will be taken if the marks / grades are tampered with.





SCHOOL FEE

1. Parents should deposit the school fees before the 15th day of the respective months.
2. After 15th of every month Rs. 50.00 (Rupees fifty) will be charged as late fee.
3. Fees once paid will not be refunded.
4. Pupils will not be allowed to sit in the class if the reminder regarding schools fees is ignored.

ABSENCE

All absence from the school even with the prior permission must be explained by the parents in the absence record page in the diary, before the student is admitted into the class. In no way students should sign in the place of the parents. It should reach the Principal / Vice-Principal before the morning assembly.

The names of students not present from the day of re-opening of the school after vacation may be struck off from the attendance register.

After ten days of continuous absence without intimation the absentee's name will be struck off from the register. If readmitted, he/she is required to pay readmission fee.

ADMISSION

- Bon Secours School is open to all - irrespective of caste, creed or place of origin. While retaining its minority options, the school admits whom it considers would benefit by responding to the value based education it offers.
- Applications for all admissions are to be made on the prescribed form and according to the schedule announced by the school.
- Parents who wish their children to be admitted to Bon Secours School will be expected to have an understanding of and the ability and willingness to cooperate in, the type of education offered here.
- Parents must declare the child's correct date of birth in the admission form. Once the date is entered in the register it will not be changed. Incorrect declarations about the age or any other matter will be a disqualification for admission.
- A legally valid certificate for date of birth must be attached with the admission form. Birth Certificate from Block office / Municipality is acceptable.

ADMISSION AND WITHDRAWAL

1. Applicant seeking admission must be accompanied by a parent / guardian, who will fill in correct details as to the NAME, AGE, ADDRESS and other information needed by the school authorities and will sign the application form.
2. The DATE OF BIRTH, NAME/SURNAME once recorded at the time of admission, will not be changed by the school.
3. If the candidate has previously attended any school, the transfer and the conduct certificates from that school must be produced at the time of admission.
4. No Transfer Certificate (TC) will be issued unless applied for by the parents in writing at least a month in advance.
5. Transfer Certificate will not be issued until all the library books and school belongings are returned.
6. Transfer Certificate will not be issued until all the school fees are cleared.
7. A pupil dropping out from the school after August 30th must pay school fees up to March of that school year.

STUDIES

The School follows the syllabus prescribed by the Central Board of Secondary Education, Delhi.

For promotion to higher class a student must pass in all the subjects and have a minimum attendance of 80%. Our mission is fulfilled with the co-operation of the students, parents and guardians.

NB : Bon Secours School, Hazaribag is expected to grow year by year upto +2.



Bon Secours School

Run & Managed by The Cogregation of The Regular Tertiary Franciscans of our Lady of Bon Secours.
A Co-Educational English Medium School

U-Dise Code: 20042102902

• E-mail: bonschoolmatukdwar@gmail.com • Website: www.bonsecoursschoolhzb.com
Matukdwar, Dhengura, Leela Nagar, Barkagaon Road, Dist : Hazaribag, Jharkhand - 825302

Ph. No.: 6201568357, 8002757474